

Swanage Medical Practice Patient Participation Group
Minutes of Virtual Meeting held on 21 September 2021 at 6:30pm

Present

Margaret Broadhurst, Chair (MB)

Karen Wright, Treasurer (KW)

Gill Calvin-Thomas (GC-T)

Nicky Fitchett (NF)

Jan Owens (JO)

Dr Kiran Qureshi, GP (KQ)

Gill Foott, PPG Support Officer, NHS Dorset Clinical Commissioning Group (GF) (For Items 1-5 and part of Item 6 only)

		Action
1.	Welcome and introductions Margaret welcomed everyone to the meeting, including Gill Foott. As Gill was only able to attend the meeting until 7:00pm, it was agreed that her update and the report on the Purbeck PPG Chairs meeting would be moved up the Agenda.	
2.	Apologies Apologies were received from: Sally Fazekas (SF), Wendy Hammersley (WH), Ruth Jordan (RJ), Tim Mersey (TM), Sandra Rhead (SR) and Natasha Ritchie, Practice Manager (NR).	
3.	Update from Gill Foott, PPG Support Officer, NHS Dorset CCG Gill gave an update on the latest situation regarding COVID-19. During the seven days up to 14 September, there had been a decline in cases across Dorset compared to the previous week: 862 cases in the Dorset Council area (227 cases per 100,000 people) and 842 cases in the BCP Council area (212 cases per 100,000). There were currently 28 people with COVID-19 in Dorset hospitals. By 18 September, 1,153,984 vaccination doses had been administered. It was noted that the case rate in Swanage had been above the Dorset average over the last two weeks, but was now declining again: 36 confirmed cases in the seven days to 16 September 2021 (a case rate of 371.1 cases per 100,000), 13 fewer cases than in the previous week. She reminded everyone about the recent announcements regarding booster jabs for high-risk groups and vaccinations for children aged 12-15. Information about the booster programme in Dorset would be made available on the vaccinations page of the CCG's website at: www.dorsetccg.nhs.uk/vaccinations . The latest news from the CCG can be found at: https://www.dorsetccg.nhs.uk/latest-news/ . Care home residents, health and social care workers, people aged 50+, those aged 16-49 years with underlying health conditions that put them at higher risk, adult carers, and adult household contacts of immunosuppressed individuals will be eligible. The most vulnerable will be the first to receive the booster vaccination. It was noted that a booster could not be given until six months or 180 days had elapsed since the second vaccination.	

	<p>The Dorset Cancer Partnership has a free Chemotherapy webinar on 1 October 2021 at 2.00pm (see: https://t.co/fjhDJl93AJ?amp=1) - it is aimed at NHS staff, carers and volunteers providing support to cancer services in Dorset.</p> <p>Gill also reported that work had begun the previous day at the Dolphin Centre to construct the new outpatient assessment facility, located on the top floor of the Beales. It is anticipated that the first patients will be seen there in December 2021. (See more at: https://www.bournemouthcho.co.uk/news/19606148.work-begins-pooles-dolphin-centre-health-complex-moves/).</p> <p>Gill also reported that she and her colleague, Jim, were currently planning the next PPG webinar, provisionally to be held on 6 October (dependent on availability of speakers). The session will focus on “Wellbeing and Wellness” and include presentations on Stepping into Nature and LiveWell Dorset. Further details to follow.</p>	
4.	<p>Purbeck PPG Chairs Meeting held on 16 September 2021</p> <p>Margaret and Gill updated everyone on the three main issues covered at the meeting:</p> <ul style="list-style-type: none"> • Presentation by the Patient Research Ambassadors at Dorset County Hospital • Update on the Purbeck Primary Care Network (PCN) • Representation at the Purbeck PCN Protected Learning Time session on 30 September 2021 - Margaret had agreed to represent the PPG Chairs at this session. <p>As it had not been possible to cover the other items on the Agenda, the PPG Chairs had agreed to meet again on 13 October.</p> <p>Margaret agreed to send the draft notes of the meeting to PPG members.</p>	MB
5.	<p>Minutes of Meeting held on 20 July 2021</p> <p>The Minutes of the meeting held on 20 July 2021 were approved. The approved version would now be added to the PPG page on the Practice website.</p>	MB
6.	<p>Matters arising not covered elsewhere on Agenda</p> <p>6.1 Swanage Minor Injuries Unit (MIU)</p> <p>Jan informed everyone that people were still being required to ring 111 First for an appointment before attending the Swanage MIU. This is the case for all MIUs in Dorset. The Friends of Swanage Hospital think anyone should be able to walk into the MIU if they have a minor injury or ailment and are now collecting evidence about this issue. Jan encouraged everyone who has recently tried to go to the MIU to tell the Friends of Swanage Hospital about their experience by emailing them at: membership@friendsofswanagehospital.org.uk or to write to them at: The Friends of Swanage Hospital, Queens Road, Swanage, BH19 2ES.</p> <p>Gill also agreed to find out if there was any more information about this issue.</p> <p>6.2 Swanage/Purbeck Ambulance/Paramedic Car</p> <p>Margaret reported that Deborah Monkhouse, a Swanage Town Councillor, had been in touch with her regarding the possibility of sending hard copies of the booklet <i>We need our Paramedic Car</i> to PPG members. Margaret had explained that she had already sent the electronic version of the booklet to PPG members and that the Swanage PPG was currently meeting virtually - and that she did not have home addresses for PPG members. Deborah had suggested she could drop</p>	GF

	<p>off booklets to the Practice with personalised covering letters summarising the key facts in stamped envelopes with PPG members names on them, with a request that the booklets be addressed and posted on to PPG members.</p> <p>PPG members all agreed that they already felt very well informed about the campaign and did not feel it was necessary - or a good use of resources - to also be sent a hard copy of the booklet. They were all aware of the resources available on the campaign's website. It was also clear that it would not be appropriate to ask the Practice to address envelopes to PPG members at this time, as Practice staff are under so much pressure at the moment.</p> <p>Margaret agreed to write back to Deborah regarding the outcome of the PPG's discussions.</p> <p>6.2 NHS Digital's General Practice Data for Planning and Research</p> <p>Margaret drew everyone's attention to the latest available information about this initiative on NHS Digital's website at: https://digital.nhs.uk/data-and-information/data-collections-and-data-sets/data-collections/general-practice-data-for-planning-and-research.</p> <p>6.3 Purbeck Health and Wellbeing Group</p> <p>Margaret reported that she had been in touch with Dr David Haines, Purbeck PCN Clinical Director, and he had informed her that he plans to refresh and relaunch the Purbeck Health and Wellbeing Group in the Autumn. He saw this as an opportunity to get the right people round the table - and to embrace the Building Health Partnerships and Population Health Management agendas, as well as linking into the Dorset Health and Wellbeing Board.</p> <p>Margaret explained that, on 4 August 2021, she had also attended a Dorset Health and Wellbeing Board (Dorset HWB) Development Session on the Board's future relationship with the Dorset Integrated Care Partnership (to be in place from next April) - Margaret represents Healthwatch Dorset on the Dorset HWB. Dorset Council is committed to the continuation of the Dorset Health and Wellbeing Board - and the Chair is also keen for neighbourhood-level Health and Wellbeing partnerships/boards/groups to be set up again, but probably at PCN level (previously they were at District Council level). [At the meeting of the Dorset HWB held on 22 September, it was confirmed that Health and Wellbeing Groups - or Mini HWBs - will be set up at PCN level and a meeting is now being organised with PCN Clinical Directors to take this forward - for further details, see: https://moderngov.dorsetcouncil.gov.uk/ieListDocuments.aspx?CId=431&MId=5016&Ver=4.]</p> <p>6.4 The Planet Purbeck Festival: 20-26 September 2021</p> <p>Nicky confirmed that she would be giving a talk about Wellbeing Swanage at the Planet Purbeck Festival on the morning of 25 September and that Wellbeing Swanage would also be hosting a stand at The Mowlem that afternoon.</p> <p>6.5 Proposed "Health Hub" and Health Awareness Event</p> <p>Kiran confirmed that these proposed initiatives were still on hold due to the need to continue implementing social distancing measures at the Practice.</p>	<p>MB</p>
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7.	Treasurer's Report Karen reported that there was £522.85 in the PPG's Bank Account and £67.83 in petty cash - giving a total of £590.68.	
8.	Surgery Report Kiran gave the following update. The first Flu Vaccination Clinic was scheduled for Saturday 25 September. It was not yet possible to confirm the date of the second flu vaccination clinic due to the delays in vaccine delivery. Patients were being advised to leave seven days between their flu vaccination and their COVID booster. Kiran confirmed that, on 13 September, the Practice had decided to pause the eConsult service as they did not have the capacity to deal in a timely manner with the 150+ eConsults being received each day. [NB by 27 September, the service was back up and running again.]	
9.	GP Patient Survey 2021 Kiran reported that the Practice had discussed the results of this year's GP Patient Survey (see: https://gp-patient.co.uk/about/) and agreed that the most important issue to address was communication. The Practice would welcome the PPG's help with a communication campaign about access to the Practice. Dr Qureshi also suggested that the PPG could help by supporting the Practice to publicise the BMA's "Support Your Surgery" campaign. PPG members agreed that they were keen to work with the Practice to help with both the development and dissemination of key messages, covering issues such as: the importance of seeking help if experiencing worrying symptoms; the most appropriate way to seek help (ie phone the surgery); when and how best to use eConsult (many people are using eConsult inappropriately) - and other services; and how to get the most out of telephone consultations. Margaret agreed to contact Natasha to arrange a meeting to discuss this further.	MB
10.	Update on Wellbeing Swanage Jan and Nicky provided the following update: Participation in the Planet Purbeck Festival on 25 September would provide an opportunity to publicise Wellbeing Swanage - information about Wellbeing Swanage would also be available at the stand which Wellbeing Swanage would also be hosting at The Mowlem that afternoon. Meanwhile, the development of the website is progressing well and will be formally launched soon. The Directory of Services now includes information about more than 100 local services. Training for Community Connectors was also progressing well. It was noted that the training session for receptionists at the Practice, at which Wellbeing Swanage had been invited to provide an update, had been deferred.	
11.	Feedback from other meetings attended by PPG members None.	

12.	Speakers at future meetings All agreed to again defer inviting outside speakers to speak at meetings for the time being.	
13.	Any other urgent business None	
14.	Future meetings It was agreed to continue meeting on the third Tuesday of alternate months. Kiran wondered whether some of the PPG's funds could be used to pay for a Zoom subscription, thereby avoiding the need to log in again during the meeting. PPG members felt this was not an appropriate use of the PPG's funds, but Nicky suggested that we could try using Microsoft Teams. All agreed that this was a good idea - and Karen confirmed that PPG members would be able to join meetings as guests if they do not already have Microsoft Teams on their computers/devices. Margaret confirmed that she has access to Teams as part of her Microsoft subscription. It was therefore agreed to use Microsoft Teams for the next PPG meeting.	MB
15.	Dates of future meetings: <div> <div>16 November 2021</div> <div>17 May 2022</div> <div>15 November 2022</div> </div> <div> <div>18 January 2022</div> <div>19 July 2022</div> </div> <div> <div>15 March 2022</div> <div>20 September 2022</div> </div>	

Margaret Broadhurst, Chair