

Swanage Medical Practice Patient Participation Group

Minutes of Meeting held at the Surgery on 16 January 2024 at 6:00pm

Present

Margaret Broadhurst, Chair (MB)

Karen Wright (KW), Treasurer

Davina Smith (DS)

Peter Smith (PS)

Dr Andrew McIntosh, GP (AM)

Gill Foott, Engagement & Development Coordinator (PPGs), NHS Dorset (GF)

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| 1. | <p>Welcome and introductions</p> <p>Margaret welcomed everyone to the meeting - including Dr Andrew McIntosh. This was the first PPG meeting Dr McIntosh had attended - he joined the Practice as a Partner three years ago, having previously worked as a GP in Broadstone.</p> | |
| 2. | <p>Apologies</p> <p>Apologies were received from Diana Edmonds (DE), Anne Moore (AM) and Natasha Ritchie, Practice Manager (NR).</p> | |
| 3. | <p>Minutes of Meeting held on 21 November 2023</p> <p>The Minutes of the meeting held on 21 November 2023 were approved. The approved version would now be added to the PPG page on the Practice website.</p> | MB/NR |
| 4. | <p>Matters arising not covered elsewhere on Agenda</p> <p>4.1 Repeat Patient Survey to be undertaken by the PPG</p> <p>It was agreed to undertake the Repeat Patient Survey in April. Questions would cover people's experiences of phoning the Surgery following the installation of the new telephone system, as well as the proposed Health Kiosk to gauge how many patients might use one if it was introduced. Margaret agreed to ask Natasha if there were any other questions the Practice would also like included and to then produce a draft questionnaire for discussion at the next meeting.</p> <p>4.2 Proposed Health Awareness Event</p> <p>It was noted that the possibility of organising health awareness events had first been discussed prior to the Pandemic - and that Corfe Castle PPG already organises such events to which Swanage residents are invited. Davina explained that the PPG had previously organised such events, which had generally been well attended - particularly when the GPs had also been involved. It was agreed to discuss this further at the next meeting.</p> | MB |
| 5. | <p>Surgery Report</p> <p>Dr McIntosh gave the following update:</p> <ul style="list-style-type: none"> • Staffing continues to be a challenge and the Practice is continually striving to ensure an appropriate balance of GPs and other clinicians is always available, particularly to provide emergency cover. | |

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| | <ul style="list-style-type: none"> • A new Advanced Nurse Practitioner (ANP) has been recruited, but they cannot start until early May - this is putting additional pressure on the other clinicians in terms of workload and appointment availability • One of the salaried GPs is currently on maternity leave and another is due to go on maternity leave in May - locum cover has been secured for both GPs' sessions. <p>Natasha had also asked Margaret to raise the following issues:</p> <ul style="list-style-type: none"> • The Practice is moving to Month of Birth Recall for annual blood tests, long term condition reviews and medication reviews from April 2024 - the Practice will be doing lots of communication to promote awareness of this initiative • The Practice still has flu vaccine available for both those aged 65+ and those aged under 65 in at risk groups. Eligible patients can phone the Surgery to book an appointment. Margaret had included this information in her updates for the next editions of the Swanage Area Forum Newsletter and the Studland Parish News. <p>Margaret also drew everyone's attention to the Practice's Winter Newsletter, published on the Practice's Facebook page in December, particularly the following:</p> <ul style="list-style-type: none"> • the new options being offered to patients when they ring the Surgery • the importance of always including clear identification on any letters, BP readings, etc sent to Surgery • the research projects the Practice is / has been participating in • The explanation about the role of GP Registrars. <p>The following issues were also raised:</p> <ul style="list-style-type: none"> • Maternity services - Dr McIntosh confirmed that GPs are no longer involved in the provision of antenatal care • MMR uptake - Dr McIntosh confirmed that, even though every effort is made to promote uptake, uptake rates are not as high as the Practice would like, as some parents are unwilling to have the children vaccinated. | |
| 6. | <p>Update from Gill Foott, Engagement and Development Coordinator (PPGs)</p> <p>Gill Foott highlighted the following issues:</p> <ul style="list-style-type: none"> • Next PPG Webinar: Wasting the Waste Medicine - 30 January at 11:00am The guest speaker will be Tracy Lyons, Principal Pharmacist and Medicines Optimisation & Pharmacy Sustainability Lead at NHS Dorset. Tracy will be updating us on the Dorset campaign <i>Wasting the Waste Medicine!</i>, which focuses on the correct disposal of waste medicines. You can register here. • Remaining COVID-19 vaccination clinics Anyone eligible for a COVID booster vaccine, who has yet to come forward, can still get their booster at one of the remaining vaccination clinics in Dorset. They can book an appointment at: www.dorsethealthcare.nhs.uk/covid-19-vaccination-service. Further community pop-up clinics are also being organised. Margaret had also included this information in her updates for the next editions of the Swanage Area Forum Newsletter and the Studland Parish News. • Dorset Community Action (DCA) survey on accessing sensory loss services This survey is part of a research project DCA is conducting to explore the barriers people in Dorset who have sensory loss experience when accessing health information and services. You can access the survey here. | |

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| | <ul style="list-style-type: none"> • Speed Friending in Bournemouth A general practice team in Bournemouth has set up its own take on a coffee morning to help address the growing issue of loneliness and isolation in the local community. For more information, see: Speed friending group in Bournemouth combats loneliness and isolation - NHS Dorset. | |
| 7. | <p>Treasurer's Report</p> <p>Karen confirmed that she had paid £10 of petty cash into the PPG's bank account to ensure the bank does not close the account. There is now £547.85 in the Lloyds Account and £42.83 in petty cash - still giving a total of £590.68.</p> <p>Margaret reported that she had been in touch with Natasha about possible uses of these funds. Natascha had confirmed that she would like to await the findings of the Survey on patients' views about the proposed Health Kiosk - even if it is decided not to proceed with the purchase a Health Kiosk, the PPG could still support a revamp of the existing blood pressure measuring area.</p> | |
| 8. | <p>National Association for Patient Participation AGM: Corkill Award Finalists</p> <p>Margaret drew everyone's attention to the PowerPoint presentations given by the three finalists for the Corkill Award at the NAPP AGM (circulated with the Agenda) - there had been insufficient time at the previous meeting to discuss these initiatives.</p> <p>PPG members were particularly interested in exploring further the possibility of producing podcasts, similar to those being produced by the Mount Road Practice PPG (see: www.kidsgrovegpsppg.co.uk/ppg-podcasts). Margaret agreed to discuss this further with Natasha.</p> | MB/NR |
| 9. | <p>Calendar of Health Promotion Campaigns for Purbeck</p> <p>Margaret had met with Ella Scrymgeour, the new Public Health Link Worker for Purbeck - Ella would like to work with the PPGs in Purbeck to help develop a calendar of health promotion campaigns for the Purbeck Primary Care Network. Ella will be attending the next meeting of the Purbeck PPG Chairs on 5 March to discuss this proposal further. Margaret has also invited her to attend our next meeting in March.</p> | |
| 10. | <p>Carers Fair, Carey Hall, Wareham on 12 June 2024 - hosting a stand</p> <p>The Carers Leads for the GP Practices in Purbeck are organising another Carers Event in Carers Week, similar to the one they organised in 2023. They have invited PPGs to host a stand at the event and Margaret has already indicated that Swanage PPG would like to take up this offer.</p> | |
| 11. | <p>PPG Privacy Notice</p> <p>Margaret drew everyone's attention to the final draft of the PPG Privacy Notice, the introduction of which has been proposed by the Practice's Data Protection Officer. The intention is to add this to the PPG page on the Practice's website, following which it will no longer be necessary to obtain signed consent from each new PPG member to share their personal information. It was noted that Margaret had already commented on an earlier draft - most of her comments had been taken on board.</p> <p>Margaret asked PPG members to let her know if they had any questions about / comments on the PPG Privacy Notice.</p> | All |
| 12. | <p>Practice Website - Review of areas/issues highlighted by the PPG</p> <p>The areas/issues of community interest highlighted by the PPG on the Practice website were reviewed, as the PPG does at every meeting - currently, they include:</p> | |

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| | the Cost of Living Crisis, the PPG, Wellbeing Swanage and Mental Health. It was noted that Carer Information could now be found elsewhere on the website. It was agreed to make no further changes at the moment. | | | | | | | |
| 13. | <p>Feedback from other meetings attended by PPG members</p> <p>13.1 Youth Strategy for Swanage - workshop held on 21 November 2023</p> <p>Margaret drew members' attention to the press release issued following the workshop - see: www.sandpdt.org.uk/wp-content/uploads/2023/11/Youth-Project-PRESS-Release.pdf. The next workshop is scheduled for 23 January.</p> <p>13.2 Purbeck PPG Chairs meeting held on 5 December 2023</p> <p>Margaret drew members attention to the notes of this meeting (circulated with the Agenda), particularly the following items:</p> <ul style="list-style-type: none"> ▪ Anna Darling, the new Clinical Director for the Purbeck Primary Care Network, had given an update on her first three months in this role ▪ Jan Sayers, Chair of Sandford PPG, continues to support the Purbeck Youth PPG - they are currently focusing on young people's experiences of Child and Adolescent Mental Health Services. ▪ Liz Eden, Carers Engagement Facilitator for GP Practices, had planned to attend, but had sent an update following the meeting instead. She is working towards setting up a Carers Group in Swanage, where she lives, and would like to work with the PPG on this - Margaret will follow this up with her. <p>13.3 Wellbeing Swanage Board meeting - 9 January 2024</p> <p>Margaret reported that, once the transfer of the Chapel Lane Site to the Swanage and Purbeck Development Trust has been completed (this is imminent), an Open Day is planned when proposals for the site, including the provision of a Wellbeing Centre, will be shared with the local community. The Board will be responsible for identifying gaps in local services that could potentially be provided at the Centre. Margaret agreed to pass on details of this event to PPG members once confirmed. She also advocated for more direct GP involvement in this initiative.</p> <p>13.4 Dorset Cancer Partnership Lung Site Specific Group</p> <p>Karen, who is a member of this group, reported that the Targeted Lung Health Checks Programme had celebrated its first anniversary in December - see: www.dchft.nhs.uk/about-us/latest-news/targeted-lung-health-check-service-first-anniversary. People from Portland and North Bournemouth are currently being invited for checks. The Programme will be rolled across Dorset soon.</p> | <p style="text-align: right;">MB</p> <p style="text-align: right;">MB</p> | | | | | | |
| 14. | <p>Speakers at future PPG meetings</p> <p>Ella Scrymgeour, Public Health Link Worker, will be joining us in March.</p> | | | | | | | |
| 15. | <p>Any other urgent business</p> <p>None</p> | | | | | | | |
| 16. | <p>Proposed dates of future meetings</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">19 March 2024</td> <td style="width: 33%;">14 May 2024</td> <td style="width: 33%;">9 July 2024</td> </tr> <tr> <td>17 September 2024</td> <td>19 November 2024</td> <td></td> </tr> </table> | 19 March 2024 | 14 May 2024 | 9 July 2024 | 17 September 2024 | 19 November 2024 | | |
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Margaret Broadhurst, Chair