

**Swanage Medical Practice Patient Participation Group**  
**Minutes of Virtual Meeting held on 25 January 2022 at 6:30pm**

**Present**

Margaret Broadhurst, Chair (MB)

Karen Wright, Treasurer (KW)

Nicky Fitchett (NF)

Ruth Jordan

Jan Owens (JO)

Dr Kiran Qureshi, GP (KQ) - for Items 4-12

Gill Foott, PPG Support Officer, NHS Dorset Clinical Commissioning Group (GF) - for Items 1-3 only

|    |   | Action |
|----|---|--------|
| 1. | <p><b>Welcome and introductions</b></p> <p>Margaret welcomed everyone to the meeting, including Gill Foott. Gill was only able to stay for a short time, so it was agreed to move her update up the Agenda.</p>   |        |
| 2. | <p><b>Apologies</b></p> <p>Apologies were received from: Sally Fazekas (SF), Wendy Hammersley (WH), Tim Mersey (TM) and Sandra Rhead (SR). Margaret also reported that Gill Calvin-Thomas (GC-T) had decided to leave the PPG - although she may re-join at a future date.</p>  |        |
| 3. | <p><b>Update from Gill Foott, PPG Support Officer, NHS Dorset CCG</b></p> <p>Gill gave an update on the latest situation regarding COVID-19. The number of reported cases in Dorset had decreased from the high levels seen in recent weeks, but was now increasing again (740 reported cases per 100,000 in the seven days to 22 January). There were currently 61 people with COVID-19 in Dorset hospitals.</p> <p>More than 1.6 million doses of COVID vaccine had been administered in Dorset, although demand for vaccination was now decreasing. The Vaccination Centre in Dorchester would be remaining open until 31 March 2022 - pre-booking via the national booking service is recommended, although people can also just walk in. See: <a href="https://www.dorsethealthcare.nhs.uk/covid-19-vaccination-service#b8cd32ba">https://www.dorsethealthcare.nhs.uk/covid-19-vaccination-service#b8cd32ba</a>.</p> <p>Gill also reminded everyone that self-isolation rules had changed and Plan B measures were being eased - see latest guidance at: <a href="http://www.gov.uk/coronavirus">www.gov.uk/coronavirus</a>.</p> <p>Gill also reminded everyone that the first PPG webinar of 2022 is to be held on <b>Thursday 10 February at 2:00pm</b>. It will be focusing on Integrated Care Systems, which are now going to be introduced across England from 1 July 2022.</p> |        |
| 4. | <p><b>Presentation on Wellbeing Swanage - Nicky Fitchett and Jan Owens</b><br/>           (The slides used in the presentation are included at the end of the Minutes)</p> <p>Wellbeing Swanage is based on the Compassionate Frome model and aims to:</p> <ul style="list-style-type: none"> <li>• Safeguard community assets</li> <li>• Map out all the resources we have locally and help people access them</li> <li>• Identify where there are gaps in local provision</li> <li>• Draw more resources into the local area</li> <li>• Grow community connections.</li> </ul>  |        |

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|           | <p>The website is now up and running - see <a href="http://wellbeingswanage.org">http://wellbeingswanage.org</a>. The four tabs on the home page take you to:</p> <ul style="list-style-type: none"> <li>• A <b>Directory</b> of local community groups and support services</li> <li>• <b>Resources</b> that can help people improve their health or tackle life issues</li> <li>• <b>Community Connector Training</b>, open to everyone in the community - enables them to signpost people to information and support that might help them</li> <li>• <b>Projects and Partners</b> - this will include information about projects and other volunteering opportunities people can get involved with.</li> </ul> <p>A Community Café is now open at Herston Village Hall - it is hoped that it will also be possible to open a Community Café in Swanage.</p> <p>Nicky explained that the training session on Wellbeing Swanage she had agreed to run for the receptionists at the Practice using Teams had been deferred.</p> <p>Meanwhile, Kiran agreed to act as the link from the Practice for Wellbeing Swanage.</p> <p>Margaret raised the possibility of Wellbeing Swanage having a stand in the Reception Area at the Surgery when social distancing requirements are relaxed.</p> <p>Margaret thanked Nicky for giving her presentation and agreed to share the slides used in the presentation with PPG members after the meeting.</p>  | <p>NF/NR</p> <p>KQ</p> <p>NF/JO</p> <p>MB</p> |
| <p>5.</p> | <p><b>Minutes of Meeting held on 16 November 2021</b></p> <p>The Minutes of the meeting held on 16 November 2021 were approved. The approved version would now be added to the PPG page on the Practice website.</p>   | <p>MB/NR</p>                                  |
| <p>6.</p> | <p><b>Matters arising not covered elsewhere on Agenda</b></p> <p><b>6.1 Swanage/Purbeck Ambulance/Paramedic Car</b></p> <p>Margaret drew everyone's attention to the recent article in Swanage news about the Swanage car (see: <a href="https://www.swanage.news/swanage-ambulance-car-unstaffed-while-patient-waiting-time-increases/">https://www.swanage.news/swanage-ambulance-car-unstaffed-while-patient-waiting-time-increases/</a>). Debby Monkhouse, one of the Councillors at Swanage Town Council, had also sent her the data requested in the Freedom of Information request made to the South Western Ambulance Service NHS Foundation Trust, referred to in the article. These confirm that response times for Category 1, 2 and 3 calls in Swanage have increased since 2019 - and also show that the number of 12 hour shifts not covered has increased, particularly over the last year, with up to 44 shifts/month not covered (ie no cover for 70% of the time). The explanation given for this was that, since 4 June 2020, the Swanage Solo Vehicle had not been included in their resourcing plan - suggesting that a decision had already been taken to run down this service, contrary to what the Purbeck PPG Chairs had been told at their meeting last June. Margaret agreed to contact Gill Foott to find out whether she and her colleagues at the CCG were able to throw any more light on this issue.</p> <p>Meanwhile, it was noted that NHS Dorset CCG would be meeting with Wareham Town Council on 1 February 2022 and with Swanage Town Council on 8 February 2022 to discuss the future of the Car further.</p> <p><b>6.2 PPG Noticeboard</b></p> <p>Natasha had confirmed that she would be moving forward with the proposal to put the dates of future PPG meetings on the TV screens in the Waiting Room and to identify a section of the noticeboard in the main Reception area for the PPG.</p> | <p>MB</p> <p>NR</p>                           |

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|                   | <p><b>6.3 Proposed “Health Hub” and Health Awareness Event</b></p> <p>Margaret confirmed that these proposed initiatives were still on hold due to the Pandemic - and pending a decision by the Practice regarding the use of some of the PPG’s funds to support the development of the new Practice Website.</p>   | NR            |             |              |                   |                  |  |  |
| 7.                | <p><b>Treasurer’s Report</b></p> <p>Karen reported that there was £522.85 in the PPG’s Bank Account and £67.83 in petty cash - giving a total of £590.68.</p>   |               |             |              |                   |                  |  |  |
| 8.                | <p><b>Surgery Report</b> - given by Dr Qureshi</p> <p>The Practice had agreed to go ahead with setting up a new website and were working with the same company as that used by the Cranborne Practice.</p> <p>The Practice was continuing to experience staffing issues due to the Omicron wave.</p> <p>Dr Qureshi encouraged patients with concerns about their health to use eConsult, rather than sending an email to the Practice - this would ensure that potentially urgent issues are dealt with in a timely manner.</p>   |               |             |              |                   |                  |  |  |
| 9.                | <p><b>Future Priorities</b></p> <p>Margaret drew everyone’s attention to the Priorities agreed by the PPG in 2020 and proposed that, as it would hopefully be possible for PPG members to start meeting with patients at the Practice again later this year - and to start meeting in person again as a group - the time was right to review the PPG’s priorities. All agreed that it would also be a good time to review the purpose of the PPG. Margaret agreed to have a first go at updating the priorities and to circulate a revised document to PPG members ahead of a full discussion at the next meeting.</p>  | MB            |             |              |                   |                  |  |  |
| 11.               | <p><b>Feedback from other meetings attended by PPG members</b></p> <p><b>11.1 Purbeck PPG Chairs Meeting held on 16 December 2021</b></p> <p>Margaret drew everyone’s attention to the draft notes of this meeting, the Quarter 3 Update on the Purbeck Primary Care Network (information about the Purbeck PCN can be found at: <a href="http://www.purbeckpcn.co.uk">www.purbeckpcn.co.uk</a>) and the update on the Weymouth and Portland PCN’s Communications Project, all of which had been circulated to PPG members ahead of the meeting. It was felt that some of the actions taken forward in Weymouth and Portland could also be implemented in Swanage - Margaret agreed to discuss this possibility further with Natasha.</p> <p><b>11.2 Building Health Partnerships Webinar held on 14 December 2021</b></p> <p>This webinar had focused on the introduction of the Integrated Care Systems.</p> <p><b>11.3 Other meetings and webinars attended by PPG members</b></p> <p>None</p> | MB/NR         |             |              |                   |                  |  |  |
| 12.               | <p><b>Any other urgent business</b></p> <p>None</p>   |               |             |              |                   |                  |  |  |
| 15.               | <p><b>Dates of future meetings:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">15 March 2022</td> <td style="width: 33%;">17 May 2022</td> <td style="width: 33%;">19 July 2022</td> </tr> <tr> <td>20 September 2022</td> <td>15 November 2022</td> <td></td> </tr> </table>  | 15 March 2022 | 17 May 2022 | 19 July 2022 | 20 September 2022 | 15 November 2022 |  |  |
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Margaret Broadhurst, Chair